

BUSINESS CONTINUITY MANAGEMENT E-LEARNING MODULE

OFF-THE-SHELF



ADVANTAGES

Easy implementation

Able to include own case studies

One time charge, regardless of number of users

Module: Business Continuity Management



Target Learner :	General
Instructional Goal :	Create awareness on Business Continuity Management.
Duration :	30 minutes
Learning Objectives :	At the end of this module learner will be able to: <ul style="list-style-type: none">• Understand the principles of BCM• Understand the basic BCM components and its framework• Explain the Escalation Process• Explain your roles• Explain the importance of BCM

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1 Overview

Definition of BCM

2 BCM Components

- Business Continuity Plan (preparation, development and implementation of alternative work processes in the event of business interruptions due to fire, power failure, flash flood)
- Disaster Recovery Plan
(to restore business functions)

3 BCM Framework

- Step 1- Conduct Business Impact Analysis(BIA) and Risk Assessment (RA).
- Step 2- Identify BCM Strategies
- Step 3- Develop BCP & DRP /Escalation Process
- Step 4- Testing and rehearsing on BCP & DRP
- Step 5- Review and Maintain BCP & DRP
- It is important to understand the BCM Organisation and Escalation Process.

4 Understanding Your Roles and Responsibilities

- Roles are based on the BCM Organisation and Escalation Process.

5 Case Studies

- Includes interesting scenarios throughout a day at work to discover how you can safeguard yourself against cyberattacks by following these best practices
- Explanation on the reporting process within a company when a breach of Cybersecurity occurs



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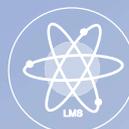
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